Location:

|  |  |
| --- | --- |
| Virtual via Teams |  |
| In Person @ URI | X |

Attendance:

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Position** | **Name** | **Present** | **Absent** |
| President | Bryan McCarthy |  |  |
| President Elect | Ray Iannuccillo |  |  |
| Past President | Maggie Charpentier |  |  |
| Secretary | Shannon Levesque |  |  |
| Treasurer | Ross Casey |  | X |
| Board Member at Large | Catherine Li |  |  |
| Director for Program Development | Amy St. Amand |  |  |
| Director for Legislation | Conor McGladrigan |  |  |
| Director for Communications/IT | Nelson Caetano |  | X |
| Director for Membership | Chloe Morgan |  |  |
| Technician Board Member | Tammy Burbine |  |  |
| Standing Alternate Delegate | Karen Nolan |  |  |

|  |  |  |
| --- | --- | --- |
| **Guest Name** | **Present** | **Absent** |
| Katie Scroggs (SSHP Student Liaison) |  |  |
| Linda Nelson |  | X |
| Martha Roberts |  |  |
| Chris Federico (RIPA president) |  |  |
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1. Call to order: 5:XX pm.
2. Consent Agenda Items
   1. Minutes from Aug 17th Board Meeting reviewed and approved. XXX motion. XXX second. Unanimously approved.
3. Old Business
   1. Pharmacy Week Cupcakes – Chloe
   2. Showcase Planning Update – Amy.
   3. URI CE Contract Quotes – Amy.
   4. Fellow of RISHP Policy Next Steps – Ray.
      1. Ray and Nelson recently connected to design the website submission process for FRISHP application. A demo should have available by end of this week.
   5. Tech Check Tech Proposal Update – Conor.
   6. RISHP External Financial Audit – Ross.
   7. RIPF Golf Outing Sponsor Debrief – Bryan.
   8. Newsletter – Martha.
      1. End of Summer Newsletter disseminated via email this week!
4. New Business
   1. Awards and Nominations Committee – Maggie.
   2. Pharmacy Technician Meet and Greet Event Proposal – Tammy.
   3. ASHP State Affiliates Presidential Officers Retreat – Bryan and Ray
      1. State Affiliate Presidents/Chairs, President-Elects/Chair-Elects, Immediate Past-Presidents/Immediate Past-Chairs, and Affiliate Executives are invited to participate in one of two scheduled ASHP State Affiliate Presidential Officer Retreats (PORs). The PORs provide a venue for the interaction of ASHP elected leaders and their state affiliate elected counterparts. The retreats are designed to produce outcomes beneficial to the mission of the organizations at a state and national level. Affiliate leaders consistently rank the POR’s high in terms of the value it brings to their respective state affiliates.
      2. The objectives of the Presidential Officer Retreats are listed below:
         1. To increase the exposure of national officers to issues and trends at the state level;
         2. To foster the development of a collaborative working relationship between state and national leaders;
         3. To provide important networking opportunities for practitioners and executives.
5. Board Member Updates
   1. Past President – Maggie.
   2. Program Development – Amy.
   3. IT – Nelson.
   4. Legislative Affairs – Conor.
   5. Membership – Chloe.
   6. Treasurer – Ross.
   7. Technicians – Tammy.
   8. Secretary – Shannon.
6. Meeting Adjourned: 6:XXpm. XX motion. XX second. Unanimously approved.
7. **Next meeting: Tuesday October 17th, 2023 @ 5pm VIRTUAL VIA MICROSOFT TEAMS**